



Improve productivity and synergy with accelerated business growth

Analyze & gain insights into key business processes

Agility & resilience in the new digital world

Collaborate seamlessly within the organization and beyond

Eliminate bottlenecks and enhance operations

Accelerate your DIGITAL TRANSFORMATION JOURNEY with CANON

EFFICIENT • PRODUCTIVE • SECURE

Canon's Therefore™ is an innovative information management solution that is created for businesses to manage all types of information, helping organizations work smarter by improving information processes. Be it paper or electronic documents, Therefore™ enables users to save, organize, share, and access all content and other vital business information instantly.

Streamline
Simplify your business operation

Manage
Well organized document archival for easy retrieval

Secure
Secure your information and document safety

Collaborate
Strengthen communication among teams

Automate
Minimize repeated workload and manual error

Save
Minimize space occupied and cost incurred

Indispensable organization tool for your smart business

To keep a business running smoothly, every process has to be performing at peak efficiency. Therefore™ runs hand in hand with your organization to meet each business unit's requirements and challenges. Therefore™ is flexible and configurable to cater to various specific business requirements. Here are some examples of how Therefore™ can help your department accomplish optimal productivity.



Accounting staff often suffer from time-consuming and repetitive manual data input from traditional manual invoices processes. Automation shortens processing time and reduces manual errors, helping to avoid extra costs due to late payment.

Automate your Accounts Payable process

Enhance your Cashflow Management

- Improve productivity and minimize manual error through auto-extraction of invoice data with AI technology
- Greater efficiency with electronic workflow approvals by management anytime, anywhere



Inefficient and manual logistics operation slows down response times and hinders timely delivery of goods and services to customers. Inaccurate information due to human errors can increase costs and waste resources, leading to customer dissatisfaction.

Streamline your Supply Chain operations and document handling

Smoothen order fulfilment process

- Integrate with existing system to reduce duplicate data inputs
- Manage the collection, verification and archival of Proof of Delivery documents, along with other logistics related information.

Monitor your Accounts Receivable situation

Improve cashflow visibility

- Save time by auto-archiving invoices with key indexes, just like hashtags
- Systematic retrieval, linkage and indexing for proof of payment from customers
- Reduce outstanding days with automated reminders on overdue payments



Maintaining healthy cashflow is of utmost importance to any business organization. One common pitfall to overcome is a lack of visibility on customer payment status, resulting in missed payments or not following up on overdue payments.

Strengthen collaboration with business partners

Improve communication

- Instantaneous documentation sharing and review with business partners via secured portal
- Ensure only authorized partners view the allowable content
- Data Submission by frontline staff seamlessly via electronic forms



Business collaborations often require information sharing between multiple entities. Old or incomplete data can obstruct communication between stakeholders, and unintentionally disrupt or jeopardize good working relations, resulting in less than satisfactory outcomes.



Managing highly confidential information such as personal files (P-files) is a common headache for Human Resource departments. If not handled properly, such information can be easily misplaced, lost, or fall into the hands of unauthorized users.

Organize and secure employees' personal files

Manage sensitive documentation

- Easy retrieval with structured electronic filing system
- Compliance with secured technology ensures information confidentiality
- Save on storage space



Reviewing of legal documentation must always be based on the latest versions to avoid missing out on critical information. Similarly, timely review of expiring contracts should always be in place to avoid potential financial or reputation loss.

Track your legal advices and contractual documentation

Expedite your legal services

- Version and access controls ensures only updated information are handled by the right parties
- Maintain a structured library for approved legal documents
- Timely reminder of expiring contracts



Optimise Business



Manage Documents



Automate Processes



Secure Information



Capture, organize and manage your information from softcopy and/or hardcopy documentations. Securely archive and index business documentations.



Seamless connection with **Canon Multi functional devices** or document scanners, making direct scanning and archiving to Therefore™ in just one step.



Auto invoice data extraction by AI without any limitation of templates or layouts, significantly boosting productivity by eliminating manual data input.



Never miss any incoming emails with **mailbox monitoring** and **auto email archival** for keeping records and triggering the next step in the operation.



Paperless workflow digitizes your business processing by optimizing electronic process, minimizing the time required, improving visibility and traceability of the whole process.



Flexibility accessibility via **mobile app, web access and dynamic web clients** allows frontline users to upload, review, and process workflow tasks without any software installation.



Therefore™ Portal enables **external parties** to read and share documentation in a secured environment, improving communications with customers or business partners.



Integration with popular software solutions or systems, e.g. SAP, Microsoft Office/SharePoint/PowerBI/Business Central by connectors or REST calls, making your work processes more efficient.



Supports **e-signature**, e.g. DocuSign, Simple Sign, YouSign, etc., enhancing your document security in a fast and reliable manner, cutting costs and saving time.



Both **Cloud and On-prem platform** ready to cater different company requirements.

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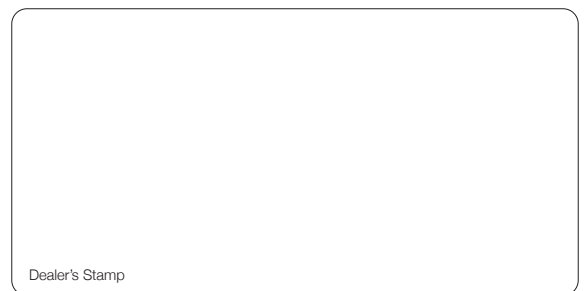
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Dealer's Stamp

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